

Scottish Schools (Parental Involvement) Act 2006

Constitution for Morgan Academy Parent Council

1. Name

The name of the Parent Council shall be **Morgan Academy Parent Partnership**, referred to hereafter in this document as 'MAPP'.

2. Address

The address for all correspondence shall be:

Chairperson
Morgan Academy Parent Partnership
Morgan Academy
Forfar Road
Dundee

3. Aims & Objectives

The aims & objectives of MAPP are to:

- Support the school in its work with pupils
- Represent the views of parents
- Promote contact between the school, parents, pupils and the community
- Report to the Parent Forum (All Parents/Carers of pupils at Morgan Academy)
- Enhance the educational provision of the school
- Encourage and facilitate Parent/Carer social events

4. Membership

1. All parents* are eligible to be members of MAPP.

**(The definition of a parent is non-resident parents, carers, others with parental responsibilities and close relatives caring for children.)*

2. A minimum of three parents is required to constitute MAPP.

3. MAPP can have representation from members of staff identified by the school. Pupil representatives will also be invited to attend. The Headteacher (or his/her representative) has a right to attend all meetings.

4. MAPP can have representation from the wider community.

5. Office Bearers

▪ Chairperson – Will always be a parent with a child at the school.

MAPP will elect a Chairperson immediately following its formation and be selected on an annual basis.

▪ Clerk – MAPP will appoint a person to provide administration support.

The post of Clerk to MAPP can be a paid role as long as the person is not a member of MAPP. The funding for this post will come directly from Dundee City Council Education Department.

6. AGM

1. MAPP is accountable to the Parent Forum for Morgan Academy and will make a report to it at least once each year on its activities on behalf of the parents.

2. If members of the Parent Forum request a special general meeting to discuss issues falling within MAPP's remit, then MAPP shall arrange this. MAPP shall give all members of the Forum at least 2 weeks notice of the meeting and, at the same time, circulate notice of the matter, or matters, to be discussed at the meeting.

3.The AGM will be held in September of each year. A notice of the meeting including date, time, and place will be sent to all members of the Parent Forum at least 2 weeks in advance.

7. Meetings

1.MAPP will meet at least once in every school term. Should a vote be necessary to make a decision, each parent council member present at the meeting will have one vote, with the Chairperson having a casting vote in the event of a tie.

2.Any two members of MAPP can request that an additional meeting be held, and all members of MAPP will be given at least two weeks notice of date, time and place of the meeting.

3.If a MAPP member acts in a way that is considered by other members to undermine the objectives of the Council, their membership of MAPP shall be terminated if the majority of parent members agree. Termination of membership would be confirmed in writing to the member.

4.Notes of all meetings will be available to all parents, teachers and other staff at Morgan Academy. Copies will be available from the Clerk to MAPP and from the school office.

5.Attendance at a MAPP meeting will be voluntary with any parent/carer welcome to join.

6.MAPP may change its constitution following a specially convened meeting. Members of the Parent Forum will be sent a copy of any amendment and given reasonable time to respond to the proposal.

7.Should MAPP cease to exist, any remaining funds will be passed to Morgan Academy.